



THAMES VALLEY 4x4 CLUB

Club Rules



REVISED THAMES VALLEY 4X4 CLUB RULES – APPROVED 26th NOVEMBER 2005

1. The title of the club shall be Thames Valley 4x4 Club.

2 **Objectives**

- a) To further interest in off road motor sport.
- b) To provide members with information, advice, and assistance on all matters connected with off road motor sport.
- c) To promote off road promotional days in accordance with the MSA rules.
- d) To afford members such benefits and privileges, as it may be possible to arrange.

3 **Constitution** - Persons of not less than 17 years of age shall be eligible for membership. The membership shall consist of (A) Life members, (B) Honorary members, and (C) Ordinary members.

4 **Management** - The authority and responsibility for the transaction of the business of the club for its management shall be vested in the committee, who, in addition to the powers and authorities by these rules expressly conferred on them. May exercise all powers and do all acts in furtherance of the objects for which the club is established or done by the club in general meeting.

5 **Election of officers** - The treasurer, secretary and committee shall be elected at the annual general meeting and subject to termination of office by their resignation at the next annual general meeting following their appointment. The committee shall have the power to co-opt other members, as they deem necessary. The retiring members shall be eligible for re-election.

6 **Committee** - The committee shall consist of not less than four and not more than ten members, exclusive of the treasurer and secretary, who shall be ex-officio members of the committee. The committee shall elect from amongst its own members a chairman and vice-chairman. One half of the members of the committee shall form a Quorum

7 **Meeting of the Committee** - The secretary either of his/her own accord or by the direction of the chairman shall unless otherwise agreed by all the committee give at least seven days written notice of a meeting.

8 **Absence from the committee** - Any member of the committee who shall without sufficient reason, absent themselves from three consecutive meetings may be called upon to resign his/her position on the committee.

9 **Duties of secretary** - It shall be the duty of the secretary to attend in person or by deputy, all meetings of the club and all meetings of the committee to take minutes of the proceedings. Such minutes shall be entered in a book and presented for confirmation at the following meeting.

10 **Banking** - The treasurer in the name of the club shall bank all moneys of the club, and no disbursements shall be made therefore except in accordance with the forms or form authorised by the committee.

11 **Membership** - Membership of the club shall continue only for the period covered by the current subscription. All applications must be made by an individual in his own correct



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name and be signed by the said applicant personally. The parent or guardian must counter sign applications by persons under the age of 18 years.

12 **Voting of committee members** - Each member present at a meeting of the committee shall be entitled to exercise one vote. The committee shall vote by ballot if any member present so demands. A vote of one third against any application for membership shall exclude from membership.

13 **Membership fee** - The membership fee is £20 per year.

14 **Payment of membership fee** - From the date joined.

15 **New members** - Any member who fails to pay his/her membership fee within one month of notification shall be again be requested in writing by the secretary or treasurer to pay the same and if he fails to make payment within fourteen days thereafter his membership shall be null and void. No new member shall be entitled to any privileges of membership until after the payment of his first membership fee.

16 **Resignation** – Any member wishing to resign from membership shall give notice in writing to the Secretary. That member will thereafter cease to have any claim on the property of the club or to enjoy the privileges of membership.

17 **Use of name and address** - The name and address of the club shall not be given by a member as his address for trade, advertising or business purposes or connection with any legal proceedings.

18 **Life members** – Any member that has held continuous membership for not less than 5 years may be awarded life membership, at the discretion of the committee, and shall thereafter be exempt from payment of the annual membership fee.

19 **Honorary members** - The committee may elect as honorary members all members of the royal family, and persons distinguished for their political, scientific, literary, industrial, and administrative capacities, or who have been distinguished in promoting the cause of motoring in general or the club in particular.

20 **Expulsion of members** - It shall be the duty of the committee if at any time they shall be of the opinion, that the interests of the club so require, by letter, to invite any member to withdraw from the club, within the time specified in such letter and the default of such withdrawal to submit the question of his expulsion to a meeting of the committee, to be held within six weeks of the date of such letter. Members of the committee shall be given at least seven days notice that a question of withdrawal is to be discussed at a meeting of the committee. The member whose expulsion is under consideration shall be given at least seven days notice of such a meeting and shall be allowed to offer an explanation of his conduct verbally or in writing and if two thirds of the members present shall then vote for his expulsion, he shall there upon cease to be a member of the club.

21 **The annual general meeting** - The annual general meeting of the club shall be held in the month of November in each year upon and at a time to be fixed by the committee. The annual general meeting shall

- a) Receive from the committee a full statement of accounts dully audited showing the receipts and expenditure for the year ending.
- b) Receive from the committee a report of the activities of the club during the said year.



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- c) Elect the chairman, secretary and treasurer of the club, and if appropriate the auditor.
- d) Elect the committee
- e) Select any remuneration for the officers of the club and the auditor
- f) Decide on any resolution, which may be duly submitted to the meeting as hereinafter provided.

22 **Special general meetings** - A special general meeting may be convened by direction of the committee on a requisition of the secretary stating the business for which the special general meeting is required and signed by not less than four members. If the meeting requisitioned is not convened in 21 days, the said members may commence such meeting. Members shall form a quorum.

23 **Agenda** - When members wish a matter to be discussed at a general meeting to the text of such matters signed by at least two members shall be sent to the secretary at least fourteen days before the date of such meetings, so that it may be included in the agenda. A copy of the agenda shall be sent to each member at least five days prior to the meeting. But that the fact that any members has not received a copy of the agenda shall not invalidate the proceedings. No business that is not included on the agenda shall be discussed at the meeting unless every member present is in favour thereof. Should the propose of any motion fail to move a resolution in respect of the relevant item of the agenda, then any other member shall be entitled to do so.

24 **Voting** - Every person with the right to be present may exercise one vote. The chairman shall not vote except in the exercise of the casting vote. At all general meetings, except as provided in rule thirty, a majority of votes decide a resolution. At a general meeting any members may demand a poll, and thereupon the meeting shall be adjourned to a time and place to be named by the chairman, and a postal vote of all members of the club shall be taken. The decision of the members, as shown by a postal vote, shall be reported to the adjourned meeting, and shall be deemed by the decision of such meeting. The rule relating to the collective vote and proxies shall apply in clause 12 hereon.

25 **Right to be present** - No one can take part in general meetings unless he has paid his membership fee according to the rules.

26 **Observance and interpretation of the rules** - Every member binds himself to abide by the rules of the club, and also by any modifications thereof made in conformity with such rules, and also to except as final and binding the decision of the committee in all cases of dispute and disagreement as to the interpretation of these rules.

27 **Alteration of rules** - Any alterations may be made in these rules by a general meeting provided

- a) that details of the proposed alteration or alterations are included in the notice of the general meeting and;
- b) that the resolution proposing such alteration is carried out by two thirds of those present and voting at such general meeting or by two thirds of those voting should a poll be demanded as provided in rule 24.

28 **Events** - All motor competitions organised by the club shall be held under the rules and requirements of the MSA. Any member convicted of an offence arising out of his being in charge of a motor vehicle in any club event or on club business. Shall be thereupon being liable to expulsion from the club under rule 22.



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29 **Copies of the rules** - Every member shall be furnished with a copy of the rules and regulations of the club.

30 **Dissolution** - The club may be dissolved by a special general meeting convened by directions of the committee, or on the requisition of the majority of the members. If the resolution of dissolution be dully passed. The committee shall forthwith liquidate the affairs of the club, and if there be any surplus assets on realisation, these shall be disposed of the discretion of the committee.